

Tulare and Kings County Offices of Education  
**PERSONNEL MEETING**

Tulare County Office of Education - Board Room  
*Friday, December 5, 2003, at 8:30 a.m.*

**Agenda**

1. Introductions *Jeanne Nava*
2. Approval of Minutes *Jeanne Nava*
3. Alert *Jeanne Nava*
4. Teacher Recruitment Center *Donna Glassman-Sommer*
5. Bargaining Hunter (*for negotiations comparisons*) *John Wilborn*
6. *Designation of Personal Physician Form* *Jeanne Nava/Diane Graziani*
7. Instructional Aide Assessment *Jeanne Nava/Diane Graziani*
  - Paid for by district?
  - Release time?
  - Pre-test training?
  - Anticipated personnel action if not met by 1/06
  - What is acceptable to fulfill 48 unit requirement?
  - Should test scores be shown on the certificates of those who pass?
8. Annual Tulare/Kings Teacher Recruitment Fair 2004 *Jeanne Nava*
9. Other

**Meeting Dates for 2003-04**

January 9, 2004  
February 6, 2004

March 5, 2004  
April 2, 2004  
May 7, 200

\*\*\*All meeting dates are on Fridays.