

TULARE/KINGS COUNTIES PERSONNEL COMMITTEE
Board Room, Education Building
Tulare County Office of Education

March 1, 2007

Minutes

The Personnel Committee meeting was called to order at 8:30 a.m. Jeanne Nava welcomed those in attendance. Introductions were made around the table.

Members in attendance were:

Jeanne Nava	Ken Stovall	Jeri Higdon
Susan Scott	Luis Castellanoz	Patti Ernsberger
Donna Glassman-Sommer	Fernie Marroquin	Elsa Leal-DeWitt
Marie Macedo	Peggy Garispe	Rita Verde
Jeanette McDonald	Dick Doepker	Tammy Ferguson
Andrew Bukosky	Janet Jones	Sharie Ortega
Dennis Martinez	Bernadine Landeros	Ronald Koop
	Mike Salcido	Enid Brinkman

Minutes Dennis Martinez moved to approve the minutes of the February 2, 2007, meeting; Tammy Ferguson seconded the motion. The minutes were approved as prepared.

Alert School Services of California is presenting their *Management of Employee Benefits Workshop* on April 4, 2007, in Garden Grove and on April 5, 2007, in Sacramento. To register, go to www.sscal.com and click on "Workshops and Conferences."

PASSCo and School Employers Association of California are to co-sponsor their Annual Spring Conference on Collective Bargaining and Human Resources Management. The conference is scheduled to take place in Irvine on March 14-15, 2007.

The Center for Collaborative Solutions will be holding their 18th Annual Labor-Management Conference at the Disney Paradise Pier Hotel in Anaheim on March 21-23, 2007. For information, go to www.CCSCenter.org

Atkinson, Andelson, Loya, Ruud & Romo will be presenting their 2007 Education Symposium at the Cliffs Resort at Shell Beach on March 21-23, 2007. For information, go to www.aalrr.com

CASBO will be conducting payroll workshops on various dates and locations during the month of March 2007. To register, go to www.casbo.org.

Jeanne informed the administrators that were present that she had APLE program application forms available for out-of-state teachers.

Jeanne inquired as to whether any districts were using SubFinder which is a web posting call system, or if anyone would be interested in seeing a presentation. Some of the districts indicated that they were currently using an automated system.

Jeanne provided printouts of new features now available in the SACS system the first of which includes a means of tracking Sexual Harassment training, the second which provides a place for cell phones, and the third which provides an area to list alternate contact information.

Credentials

Enid Brinkman shared that Tulare COE will not be opening a Golden Handshake window for classified staff, however, she is willing to open one for area school districts if they would like her to. She indicated that you cannot pay for the Golden Handshake out of state or federal program dollars.

Enid shared a Credential Information Alert #07-01 dated February 14, 2007, which addressed the CCTC Spring Credential Workshop. A web cast from Sacramento COE through county offices and other host sites will take place on April 3rd from 9 a.m. to noon. Fresno COE will be the local host. To be added as a site, contact Raquel Rodriguez at Raquel.rodriguez@ctc.ca.gov.

A coded correspondence #07-01 dated February 1, 2007, addressed changes for MS and SS teachers prepared outside the United States who must now complete an Induction program effective on documents with an issuance date of January 1, 2007, or later. These changes are not applicable to special education teachers.

A coded correspondence #07-02 dated February 1, 2007, addressed the English Learner Authorization for experienced private school teachers which now allows the CTC to accept six years of full-time accredited private school teaching experience in lieu of a teacher preparation program including the fieldwork/student teaching component to earn a MS or SS credential.

A CTC Credential Information Alert dated February 22, 2007, regarding the Basic Skills Requirement was provided. The Alert attempts to provide clarification on the five new options to meet the basic skills requirement. The five new options apply to all credential types and include:

- Out-of-state basic skills examination
- CSET: Multiple Subjects plus writing skills
- ACT plus writing examination
- GRE
- SAT

The new CSET Writing Skills exam will be available as of the May 19, 2007, administration. For more information on CSET writing exam registration, go to http://www/cset.nesinc.com/CS12_writing_skills.asp

Enid shared a CTC Coded Correspondence #07-03 dated February 23, 2007, which addressed the bill (SB 1209) that allows teachers who hold an out-of-state credential that authorizes instruction of English learners to earn a CA English learner authorization. The EL authorization earned in another state must be a full authorization and it cannot be an emergency authorization. A handout was provided.

Teacher Recruitment Center

Donna Glassman-Sommer updated those present on the activities of the California Teacher Recruitment Program whose staff will be attending recruitment fairs in and out-of-state. The CTRP is developing partnerships with CSU's and hoping to be able to address graduates prior to the CSUs' own recruitment events. They are also hoping that the partnerships will serve to identify the needs of the districts and the needs of the IHE's. Donna indicated that southern California teachers are beginning to show an interest in the Central Valley and there are some interested in the special education Intern program. A schedule of the upcoming recruitment /video-conference events that the CTRP will be participating in was provided.

Donna alerted the group to look for teacher recruitment grants that should become available for deciles 1-3 schools. She indicated they are in the process of creating a template that would have information that districts would want to include in their applications. Retention as well as recruitment would be addressed. She recommended that those present talk with their principals and staff about this possibility. Once the information is released, you can expect a quick turn around time.

Donna shared that the Teacher Quality Enhancement grant provides scholarship money for people working their way to a BA. This situation works well for paraprofessionals. District support is required. Applications are due in February of each year. Donna would like to plan ahead to take advantage of this opportunity. Bargaining units would need to be consulted with.

Certificated Layoffs

Jeanne provided a booklet relating to certificated layoffs and March 15 issues as prepared by Peter Carton, Senior Counsel for Schools Legal Service. The material was prepared following the *Bakersfield City School District* layoff appeal decision. The material included: the release of emergency permit holders, annual emergency/short-term letters, expiration of employment under a provisional credential, release of interns, non-reelection of probationary certificated employees, reassignment of certificated administrators, etc.

The meeting was adjourned at 10:30 a.m. The next meeting will be held in the Board Room of the Tulare COE Education Building on, **April 13, 2007**, at 8:30 a.m.

Meeting Dates for 2006-07

May 4, 2007	
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Personnel Committee agendas, minutes and meeting handouts are posted on the TCOE HR Personnel Committee website. The website is as follows: www.tcoe.org/HR/Personnel Committee